

Biennium Modality Contract Type Funding Source (MCTFS) and State Special Project Codes Criminal Justice TARGET Tip Sheet

This document is designed to help you choose the correct Modality/Contract Type/Fund Source (MCTF) and State Special Project Code for each criminal justice client.

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Does this client qualify as a criminal justice client?

There are multiple variables you may need to consider before you code a client as a criminal justice client. Although we recommend you discuss who qualifies for reimbursement as a criminal justice client with your agency's administrators, here are some tips.

If your agency has a contract with the DBHR, a county human service department, or an alcohol and drug abuse coordinator's office for services to criminal justice clients, then:

- Tip - Client eligibility criteria in the contract will probably make reference to language such as:
 - Adults with an addiction or a substance abuse problem that, if not treated, would result in addiction, against whom a prosecuting attorney in Washington State has filed charges.
 - Alcohol and drug treatment services and treatment support services to adult or juvenile offenders within a drug court program as defined in RCW 70.96A.055 and RCW 2.28.170.

- Tip - Clients who are on a deferred prosecution for a driving under the influence (DUI) typically do **not** qualify for reimbursement under the eligibility criteria of the DBHR or county contracts but there may be exceptions. It is best to discuss deferred prosecutions with your agency administrators.

- Tip - Clients may be eligible for more than one funding source in your DBHR or county contract. For example, a client could be eligible for Medicaid/T-19 or ADATSA and still be a criminal justice client. Since you can only code the client in TARGET by one fund source (at a time) you will need to discuss the coding options with your agency's administrators.

If your agency has a contract with either the DOC or the Juvenile Rehabilitation Administration (JRA) for services to criminal justice clients, then:

- Tip - Client eligibility criteria in the DOC or JRA contracts will probably state the client is under the supervision of either the DOC or JRA.

If your agency has a contract with a federal agency or a federal project named Office of Justice Programs (OJP) or High Intensive Drug Trafficking Area (HIDTA) for services to criminal justice clients, then:

- Tip - Review the client eligibility requirement listed in the contract.

How do we use the following charts to ensure proper TARGET coding?

1. Go to the appropriate section that identifies the Modality of Service the client received:
 - a. Assessment and Community Based Services (includes Non-ADATSA Assessment, Intensive Outpatient, Outpatient, Methadone/Opiate Substitution Tx, Detoxification) or
 - b. Residential Services
2. Identify the "Revenue Stream" to be used to pay for the service delivered.
3. Select the appropriate MCTF (Modality, Contract Type, Fund Source) for the service delivered.
4. Select the appropriate State Special Project Code.
5. Ensure that TARGET entry includes both a MCTF and State Special Project Code for each criminal justice record.

TARGET Screen Shot: MCTF examples

The screenshot shows the TARGET web application interface. At the top, the browser address bar displays `http://targettest.dshs.wa.gov/Admission/Admission`. The page header includes the TARGET 2000 logo and the text "Agency: 00090". A navigation sidebar on the left contains links for Setup, Demogr., Becca, Edu., Health, Legal, Gambling, Sub. Use, and Compl. The main content area features a dropdown menu for "Agency Special Project" with a long list of options including "Detoxification - ATR - Access to Re - County Community S", "Intensive Inpatient - ADATSA - State Direct", and "Intensive Outpatient - ADATSA - County Community S". Below the dropdown are form fields for "Governing County" (set to Clark), "Insurance Payment" (set to No Insurance Payment), "Admission Staff Id", and "Counselor Staff Id". A section titled "COURT ORDERED" contains fields for "Court Ordered" (set to --Select One--), "DOC Supervision" (set to --Select One--), "Consent Status" (set to --Select One--), and "Consent Date". The bottom of the page shows a "Local intranet" icon and a "100%" zoom level.

TARGET Screen Shot: State Special Project Codes examples

Target 2000 Application - Windows Internet Explorer

http://targettest.dshs.wa.gov/assessment/assessment_setup_display.aspx

File Edit View Favorites Tools Help

TARGET 2000 Agency: 000900 A

Home Client

Utility Sys. Maint. ATR

NAVIGATE

Setup ✓

Demogr.

Edu.

Health

Legal

Gambling

Sub. Use

Compl. ←

Previous

Next

Validate

Save

ADATSA Eligible: No

Treatment Priority Pop. 1st

Forward Referral

Did You Suggest Client Apply for...

ASAM Level:

State Special Project: State - CJ - Misc. Drug Court

County Special Project: -select one-

Agency Special Project: -select one-

Public Assistance: Medical Assistance Only

Modality - Contract - Funding: Non-ADATSA Assessment / ATR - Access to Recovery / County Community Services

State - ADOSA CARE & Expanded

State - ADOSA-CARE

State - BASICPLN

State - BECACHIN

State - BECAEVAL

State - BECANAAM

State - BECATRCY

State - CA NEGLECT

State - CA-REUNITE

State - Campral

State - CDDACOMM

State - CDDALOCs

State - CJ - Misc. Drug Court

State - CJ - Misc. Non-Drug Court

State - CJTA - Drug Court

State - CJTA - Non-Drug Court

State - CJTA - Special Innovative

State - CPEPENHC

State - DIVRSION

State - DOC

State - DOC - Violator

State - DOC-DOSA

State - ESSB6251

State - Expanded

State - Family

State - Felony

State - HOPEACT1

State - JAG (formerly Byrne)

State - JAG-ARRA

State - Juv Drug Court

UTILITY

Reason For Exclusion: select one-

Other Incapacity: select one-

PLETION

ATR Services

Local intranet 100%

Assessment and Community Based Services

DSHS and DBHR funded services *with criminal justice revenues*:

Revenue Stream to be used to pay for the service delivered	Then the MCTF Code will be one of the following:			Choose one State Special Project Code
	M (Modality)	CT (Contract Type)	F (Fund Source)	
CJTA	Non-ADATSA Assessment Intensive Outpatient Outpatient Methadone/Opiate Substitution Tx Detoxification Services	Criminal Justice Criminal Justice Criminal Justice Criminal Justice Criminal Justice	County Community Services County Community Services County Community Services County Community Services County Community Services	CJTA-Drug Court or CJTA-Non-Drug Court
CJTA-Innovative	Non-ADATSA Assessment Intensive Outpatient Outpatient Methadone/Opiate Substitution Tx Detoxification Services	Criminal Justice Innovative Criminal Justice Innovative Criminal Justice Innovative Criminal Justice Innovative Criminal Justice Innovative	County Community Services County Community Services County Community Services County Community Services County Community Services	CJTA-Drug Court or CJTA-Non-Drug Court
HIDTA	Non-ADATSA Assessment Intensive Outpatient Outpatient	Criminal Justice Criminal Justice Criminal Justice	Federal Direct Federal Direct Federal Direct	CJ-Misc Drug Court
OJP	Non-ADATSA Assessment Intensive Outpatient Outpatient	Criminal Justice Criminal Justice Criminal Justice	Federal Direct Federal Direct Federal Direct	OJP
RSAT	Non-ADATSA Assessment Intensive Outpatient Outpatient	Criminal Justice Criminal Justice Criminal Justice	Federal Direct Federal Direct Federal Direct	RSAT
Other DSHS funding such as Juvenile Rehabilitation Administration	Non-ADATSA Assessment Intensive Outpatient Outpatient	Criminal Justice Criminal Justice Criminal Justice	State (Non DASA) State (Non DASA) State (Non DASA)	CJ-Misc Drug Court

With *other funding sources*:

If a criminal justice client receives services funded by other DBHR revenues (such as ADATSA, Grant in Aid, Treatment Expansion) use the MCTF code applicable to that revenue source.

The following is an example of codes for a criminal justice client that receives ADATSA services:

Revenue Stream to be used to pay for the service delivered	Then the MCTF Code will be one of the following:			Choose one State Special Project Code
Other DBHR funding source-ADATSA	ADATSA Assessment Intensive Outpatient Outpatient	ADATSA ADATSA ADATSA	County Community Services County Community Services County Community Services	CJ-Misc. Drug Court or CJ-Misc. Non-Drug Court

With *local government taxes*:

Local (city or county) taxes are used in three different ways to purchase treatment services. These are:

1. To meet the 10% match requirement of [RCW 70.96A.047](#) or the dollar-for-dollar match requirement of [RCW 2.28.170](#).

Revenue Stream to be used to pay for the service delivered	Then the MCTF code can be one of the following:			Choose one State Special Project Code
Match from local tax revenues	Non-ADATSA Assessment Intensive Outpatient Outpatient Methadone/Opiate Substitution Tx Detoxification	Criminal Justice Criminal Justice Criminal Justice Criminal Justice Criminal Justice	County Community Services County Community Services County Community Services County Community Services County Community Services	CJ-Misc. Drug Court or CJ-Misc. Non-Drug Court

2. Under the therapeutic court provisions of RCW 82.14.460 shall code these services with the Contract Type of “Local Sales Tax.” The county may use these funds to fulfill the match requirements under RCW 70.96A.047 or RCW 2.28.170. If the county chooses to use the funds as part of the RCW 70.96A, the services should be recorded in TARGET as follows:

Revenue Stream to be used to pay for the service delivered	Then the MCTF code will be one of the following:			Choose one State Special Project Code
RCW 82.14.460 revenues used as part of the RCW 70.96A.047 or RCW 2.28.170 match requirement	Non-ADATSA Assessment Intensive Outpatient Outpatient Methadone/Opiate Substitution Tx Detoxification	Local Sales Tax Local Sales Tax Local Sales Tax Local Sales Tax Local Sales Tax	County Community Services County Community Services County Community Services County Community Services County Community Services	CJ-Misc. Drug Court

If the county does not use these funds as part of the RCW 70.96A.047 or RCW 2.28.170 match requirement, the services should be recorded in TARGET as follows:

Revenue Stream to be used to pay for the service delivered	Then the MCTF code will be one of the following:			Choose one State Special Project Code
RCW 82.14.460 revenues not used as RCW 70.96A.047 or RCW 2.28.170 match	Non-ADATSA Assessment Intensive Outpatient Outpatient Opiate Substitution Tx Detoxification	Local Sales Tax Local Sales Tax Local Sales Tax Local Sales Tax Local Sales Tax	Other Other Other Other Other	CJ-Misc. Drug Court

3. A county or city government may use local tax revenues to purchase chemical dependency treatment services that are not used to meet the RCW 70.96A.047 or RCW 2.28.170 match requirements nor are funds generated under RCW 82.14.460. This occurs when a county or a city allocates local tax revenues directly to a court.

Revenue Stream to be used to pay for the service delivered	Then the MCTF code will be one of the following:			Choose one State Special Project Code
Local tax revenues not used as RCW 70.96A.047 or RCW 2.28.170 match nor generated under RCW 82.14.460	Non-ADATSA Assessment Intensive Outpatient Outpatient Methadone/Opiate Substitution Tx Detoxification	Other/None Other/None Other/None Other/None Other/None	Other Other Other Other Other	CJ-Misc. Drug Court or CJ-Misc. Non-Drug Court

Residential Services

Criminal justice clients who participate in residential services (intensive inpatient, long-term residential care, recovery house) will be funded in two ways. These are:

1. Under the residential contract between DBHR and the residential agency.
2. By an arrangement between the county and the residential agency.

The counties have the responsibility of developing a process of communicating State Special Project codes to residential agencies for services to criminal justice clients.

Funded by a contract between DBHR and a residential agency:

For criminal justice clients who participate in residential services under the DBHR contract with a residential agency, there is not a MCTF code that specifically includes the term “Criminal Justice.” Residential agencies should continue to use the MCTF code they have used since the inception of TARGET 2000.

Examples of a criminal justice client receiving residential services under the DBHR contract with the agency are:

Revenue Stream to be used to pay for the service delivered	Then the MCTF code can be one of the following:			Choose one State Special Project Code
Other DBHR funding source-ADATSA	Intensive Inpatient Long Term Residential Recovery House	: ADATSA : ADATSA : ADATSA	: State Direct : State Direct : State Direct	CJ-Misc. Drug Court or CJ-Misc. Non-Drug Court
Other DBHR funding source-TANF, SSI, Treatment Expansion	Intensive Inpatient Long Term Residential Recovery House	: Adult Residential : Adult Residential : Adult Residential	: State Direct : State Direct : State Direct	CJ-Misc. Drug Court or CJ-Misc. Non-Drug Court

Funded by an arrangement between a county and the residential agency:

In those situations where a county purchases residential services directly from the provider, the codes would be as follows.

Revenue Stream to be used to pay for the service delivered	Then the MCTF code can be one of the following:			Choose one State Special Project Code
County purchased residential treatment (Including RCW 70.96A.047 or RCW 2.28.170 match from local tax revenues)	Non-ADATSA Assessment Intensive Inpatient Long Term Residential Recovery House	Criminal Justice Criminal Justice Criminal Justice Criminal Justice	County Community Services County Community Services County Community Services County Community Services	CJTA-Non-Drug Court, or CJTA-Drug Court, or CJ-Misc. Drug Court, or CJ-Misc. Non-Drug Court
Local tax revenues not used as RCW 70.96A.047 or RCW 2.28.170 match	Non-ADATSA Assessment Intensive Inpatient Long Term Residential Recovery House	Other/None Other/None Other/None Other/None	Other Other Other Other	CJ-Misc. Drug Court or CJ-Misc. Non-Drug Court
RCW 82.14.460 revenues used as part of the RCW 70.96A.047 or RCW 2.28.170 match requirement	Non-ADATSA Assessment Intensive Inpatient Long Term Residential Recovery House	Local Sales Tax Local Sales Tax Local Sales Tax Local Sales Tax	County Community Services County Community Services County Community Services County Community Services	CJ-Misc. Drug Court
RCW 82.14.460 revenues not used as RCW 70.96A.047 or RCW 2.28.170 match	Non-ADATSA Assessment Intensive Inpatient Long Term Residential Recovery House	Local Sales Tax Local Sales Tax Local Sales Tax Local Sales Tax	Other Other Other Other	CJ-Misc. Drug Court

Department of Corrections

There are special considerations for DOC clients:

- **In all cases**, you must enter the Governing **County** Code of “Dept of Corrections.”

There are two circumstances that require DOC agencies to enter a **County** Special Project Code **in addition** to a **State** Special Project Code. These are:

1. Those clients released from a county jail. The County Special County Project Code is “DOC – County.”
2. Those clients receiving treatment services for a co-occurring disorder. The County Special County Project Code is “DOC-Mental Health.”

Please consult your DOC contract to determine if your agency is required to use these County Special Project Codes.

Important! Please read this!

Assessment and Community Based Services for DOSA clients

Revenue Stream to be used to pay for the service delivered	Then the MCTF code will be one of the following:			Choose one State Special Project Code
If client is a DOSA Client	Non-ADATSA Assessment Intensive Outpatient Outpatient Detoxification	DOC – Com DOC – Com DOC – Com DOC – Com	Department of Corrections Department of Corrections Department of Corrections Department of Corrections	DOC – DOSA

Assessment and Community Based Services for Community Correction Violators

Revenue Stream to be used to pay for the service delivered	Then the MCTF code will be one of the following:			Choose one State Special Project Code
If client is a Community Corrections Violator	Non-ADATSA Assessment Intensive Outpatient Outpatient Detoxification	DOC – Com DOC – Com DOC – Com DOC – Com	Department of Corrections Department of Corrections Department of Corrections Department of Corrections	DOC - Violators

Assessment and Community Based Services for neither DOSA nor Community Correction Violators

Revenue Stream to be used to pay for the service delivered	Then the MCTF code will be one of the following:			Choose one State Special Project Code
If client is a DOC client who is not DOSA or Community Corrections Violator	Non-ADATSA Assessment Intensive Outpatient Outpatient Detoxification	DOC – Com DOC – Com DOC – Com DOC – Com	Department of Corrections Department of Corrections Department of Corrections Department of Corrections	DOC

Residential Services for DOSA Clients

Note: Residential Services are purchased for DOSA clients in contracts between DOC and American Behavioral Health Systems, Inc. (Mission) – DBHR Certification Number,#132400

Revenue Stream to be used to pay for the service delivered	Then the MCTF code will be one of the following:			Choose one State Special Project Code
DOSA	Intensive Inpatient Long Term Residential Recovery House	DOC – Com DOC – Com DOC – Com	Department of Corrections Department of Corrections Department of Corrections	DOC – DOSA

Residential Services for Community Corrections Violators

Note: Residential Services are purchased for Community Corrections Violators in a contract between DBHR and the following residential providers:
 American Behavioral Health Systems, Inc. (Cozza) – DBHR Certification Number #096700
 Evergreen Manor - DBHR Certification Number #010802
 Pioneer Center North - DBHR Certification Number #005002
 Pioneer Center East - DBHR Certification Number #111600

Revenue Stream to be used to pay for the service delivered	Then the MCTF code will be one of the following:			Choose one State Special Project Code
Community Corrections Violators	Non-ADATSA Assessment Intensive Inpatient	DOC - Com DOC - Com	Department of Corrections Department of Corrections	DOC - Violators

Assessment and Treatment Services for DOC clients in a DOC Confined Setting

Note: DOC Confined Settings are facilities such as the Monroe State Penitentiary and Airway Heights Corrections Center. A list of DOC Confined Settings is located at the following link: <http://www.doc.wa.gov/facilities/prisons.asp>.

The services are coded in TARGET as either Assessment or Outpatient Services. All three of the DOC client groups can receive services in the confined setting. Choose the correct State Special Project Code that corresponds with the client group.

Revenue Stream to be used to pay for the service delivered	Then the MCTF code can be one of the following:			Choose one State Special Project Code
If client is housed in a DOC Confined Setting	Non-ADATSA Assessment Intensive Outpatient Outpatient Long Term Residential Recovery House	DOC – Jail DOC – Jail DOC – Jail DOC – Jail DOC – Jail	Department of Corrections Department of Corrections Department of Corrections Department of Corrections Department of Corrections	DOC or DOC – DOSA or DOC - Violators

Who to call for help:

If you have technical questions regarding how to enter data into TARGET, please contact the TARGET Help Desk at 1-888-461-8898.

If you have other questions or need help determining the correct coding, contact one of the following DBHR Behavioral Health Administrators:

Harvey Funai
(206) 272-2156
harvey.funai@dshs.wa.gov

Tiffany Villines
(360) 725-3726
tiffany.villines@dshs.wa.gov

Earl Long
(360) 725-9985
earl.long@dshs.wa.gov

If you have Department of Corrections questions, please contact Nicole Berschauer at (360) 725-8601.